

[Your Name]  
[Your Title/Position]  
[School Name]  
[School Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Dear Parents/Guardians,

I hope this message finds you well. I am writing to inform you about our implementation of IXL as a personalized learning tool for your child in [subject/grade].

[Insert a brief explanation of what IXL is and its purpose in the classroom. You may include its benefits and how it can support your child's learning.]

To get the most out of IXL, please encourage your child to use the platform [insert recommended frequency, e.g., "at least 30 minutes a week"]. They can log in using their [insert login details, e.g., "student ID and password"].

Additionally, I will be monitoring their progress and will share updates during our upcoming [insert event, e.g., parent-teacher conference]. If you have any questions or need assistance, feel free to reach out.

Thank you for your support in enhancing your child's educational journey!

Best regards,

[Your Name]  
[Your Title]  
[School Name]