

[Your Name]
[Your Position]
[School Name]
[School Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Parent's Name]
[Parent's Address]
[City, State, Zip Code]

Dear [Parent's Name],

I hope this letter finds you well. I am writing to provide you with an update on [Student's Name]'s progress in our IXL program.

As of [date], [Student's Name] has completed [number] skills on IXL and has shown improvement in areas such as [list specific subjects or skills]. Their current progress is reflected in their scores, with an average score of [average score].

[Optional paragraph about specific achievements or areas for growth].

I encourage you to log into IXL together with [Student's Name] to review their progress and set new goals. It's an excellent tool that supports personalized learning.

If you have any questions or need further information, please feel free to reach out to me.

Thank you for your support!

Sincerely,

[Your Name]
[Your Position]