

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincere apologies regarding the recent issues related to QWAP. I understand that my actions may have caused confusion and disruption, and I take full responsibility for the situation.

It was never my intention to create any inconvenience, and I regret any misunderstandings that may have arisen. I am committed to rectifying this matter and ensuring that it does not happen again in the future.

Thank you for your understanding and patience as I work towards a resolution. I appreciate your support and hope to rebuild trust moving forward.

Sincerely,

[Your Name]
[Your Position]