

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company Name]  
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my enthusiasm for the opportunity to interview for the [Position Title] at QVC. With my background in [Your Field/Industry], I am excited about the chance to contribute to a company known for its innovative approach and commitment to customer satisfaction.

In my previous role at [Your Previous Company], I [describe a relevant experience or achievement]. This experience equipped me with the skills necessary to thrive in a fast-paced environment and reinforced my passion for creating engaging customer experiences.

I am particularly drawn to QVC because of [mention something specific about QVC that appeals to you, such as its values, culture, or projects]. I believe my [specific skills or qualities] align well with your team's goals.

Thank you for considering my application. I look forward to discussing how I can contribute to the success of QVC.

Warm regards,  
[Your Name]