

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
QVC, Inc.

[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the [specific position] at QVC as advertised [where you found the job listing]. With a background in [your field/experience relevant to the position], I am excited about the possibility of contributing to your team.

Throughout my [number] years of experience in [relevant field/industry], I have developed skills in [specific skills or experiences relevant to the job]. I am particularly drawn to QVC because of [what you admire about the company or its values], and I believe my passion for [specific aspect relating to QVC] aligns with your mission.

I believe my experience in [mention any notable achievements or roles] has prepared me well for the challenges of this role. I am eager to bring my [specific traits or skills] to QVC and help [mention specific goals or projects related to the position].

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the continued success of QVC.

Sincerely,
[Your Name]