

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to express my interest in the [specific position name] at QVC, as advertised [where you found the job listing]. With my background in [your relevant experience or skills], I believe I would be a valuable addition to your team.

I am particularly drawn to QVC because of [specific reason related to the company or its values]. My experience in [examples of relevant experience] has equipped me with the skills necessary to excel in this role.

I would love the opportunity to discuss my application further and explore how I can contribute to the success of QVC. Please let me know a convenient time for us to connect. I look forward to your positive response.

Thank you for considering my application.

Sincerely,

[Your Name]