

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[Company Address]
[City, State, Zip Code]

Dear QVC Customer Service,

I am writing to express my dissatisfaction with a recent shopping experience I had on your platform.

Order Number: [Insert Order Number]

Date of Purchase: [Insert Purchase Date]

[Briefly describe the issue. For example: "I received a damaged item," "The product did not match the description," or "I experienced trouble with the return process."]

[Provide additional details about the issue, including any attempts you made to resolve it, and the outcome of those attempts.]

I value QVC's reputation for customer service and hope to resolve this matter promptly. I would appreciate your assistance in [state what you would like to happen, e.g., "receiving a replacement," "processing a refund," etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]