

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Complaint regarding [specific issue]

I am writing to formally express my dissatisfaction with [describe the issue briefly]. On [date of purchase], I ordered [product name or order number], and I encountered the following problems: [explain the problems you faced, e.g., delay in delivery, defective product, unsatisfactory customer service, etc.].

Despite my attempts to resolve the issue by [mention any actions taken, e.g., calling customer service, emailing, etc.], I have not received a satisfactory response.

As a valued customer, I expected better service from QVC. I would appreciate your immediate attention to this matter and look forward to a prompt resolution.

Thank you for your understanding.

Sincerely,

[Your Name]

[Order Number, if applicable]