

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Complaint Regarding [Product/Service Name]

I hope this letter finds you well. I am writing to formally express my dissatisfaction with a recent experience I had with QVC regarding [specific product/service and order details, including order number]. [Describe the issue clearly and concisely, including relevant dates, actions taken, and responses received.]

I had expected a higher level of quality/service, as QVC has always been my preferred shopping destination due to [brief reason why you choose QVC]. However, this experience has been disappointing.

I would appreciate your assistance in resolving this issue promptly. I suggest [state what you would like as a resolution, e.g., refund, replacement, etc.].

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]