

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

I hope this letter finds you well. I am writing to formally address my concerns regarding a product I purchased from QVC, [Product Name], with order number [Order Number], received on [Date Received].

Unfortunately, I have encountered several issues with this product, which are as follows:

1. [Describe the first issue]
2. [Describe the second issue]
3. [Describe any additional issues]

I have attempted to resolve these issues by [explain any previous attempts to resolve, e.g., checking the manual, contacting support], but regrettably, the problems persist.

I appreciate QVC's commitment to customer satisfaction and would like to discuss potential solutions, which may include a replacement, repair, or a refund. I have attached copies of the receipt and any relevant documentation for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]