

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[Company Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Complaint Regarding [Product/Service Name]

I am writing to express my dissatisfaction with [describe the product/service and the issue].

[Explain the issue in detail, including any relevant order numbers, dates, and specific problems you encountered.]

I expected a resolution by [mention any previous communication or attempts to resolve the issue, if applicable]. Unfortunately, [describe the outcome or lack of resolution].

I hope you can resolve this matter promptly. I would appreciate your attention to this issue and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]