

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Job Title] position at QVC as advertised on [where you found the job listing]. With [X years] of experience in [related field/industry], I am confident in my ability to contribute effectively to your team.

In my previous role at [Your Previous Company], I [describe a relevant experience or achievement that aligns with the job description]. This experience has equipped me with [specific skills or knowledge that relate to the role at QVC].

I am particularly drawn to this position at QVC because [mention specific reasons related to the company or its values that appeal to you]. I admire [something notable about QVC] and believe my skills in [mention relevant skills] would make me a valuable asset to your team.

I am looking forward to the opportunity to further discuss how I can contribute to [specific project or team at QVC]. Thank you for considering my application. I hope to schedule an interview soon.

Sincerely,  
[Your Name]