

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company Name: QVC]  
[Company Address]  
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at QVC, as advertised on [where you found the job listing]. With my background in [your relevant experience or field], I am excited about the opportunity to contribute to your team and support QVC's commitment to [mention any relevant company values or goals].

In my previous role at [Your Previous Company], I successfully [describe a relevant achievement or responsibility]. This experience has equipped me with [mention specific skills or knowledge related to the job you are applying for] that I believe would be beneficial in this position.

I am particularly drawn to this role because [explain why you are interested in QVC and the specific position]. I am eager to apply my skills in [mention relevant skills] to help QVC [mention how you plan to contribute to the company's success].

Thank you for considering my application. I look forward to the opportunity to discuss how my experience and skills can contribute to the innovative team at QVC.

Sincerely,  
[Your Name]