

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]

QVC

[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the [specific position title] at QVC, as advertised [where you found the job listing]. With my passion for retail and experience in [relevant experience/skills], I am excited about the opportunity to contribute to QVC's mission of delivering exceptional shopping experiences.

In my previous role at [Your Previous Company], I successfully [specific achievement or responsibility that aligns with QVC's goals]. My expertise in [relevant skills or software] has allowed me to [describe how your skills will benefit QVC]. I am particularly drawn to QVC because of [specific reason related to the company's values or culture], and I believe my background in [related industry or experience] aligns well with your team.

I am enthusiastic about the possibility of bringing my unique talents to QVC and am eager to collaborate with a team that is as passionate about customer satisfaction as I am. Thank you for considering my application. I look forward to the opportunity to discuss how my experiences and vision align with the needs of QVC.

Sincerely,
[Your Name]