

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the [specific position] at QVC as advertised on [where you found the job listing]. With my background in [your relevant experience or skills], I am excited about the opportunity to contribute to a dynamic team and share my passion for [related field/industry].

In my previous role at [Your Previous Company], I successfully [specific accomplishment or task related to QVC's goals]. My experience with [related skills] has equipped me with the ability to [how these skills align with QVC's needs].

I am particularly drawn to QVC because [specific reason related to the company or its values]. I admire [something notable about the company or its culture], and I believe my enthusiasm for [specific products or services related to QVC] aligns perfectly with your mission.

I would love the opportunity to discuss how my background, skills, and enthusiasms could be a great fit for [specific position] at QVC. Thank you for considering my application. I look forward to the possibility of contributing to your team.

Warm regards,

[Your Name]