

[Your Business Logo]
[Your Business Name]
[Your Business Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Business Name]
[Recipient's Business Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: QR Code Validation

We hope this letter finds you well. As part of our commitment to ensuring a secure and efficient transaction process, we are writing to inform you about the validation of QR codes for [specific purpose, e.g., payments, promotions, events, etc.].

To validate the authenticity of our QR codes, please follow the steps outlined below:

1. ****Open your QR code scanning application.****
2. ****Scan the QR code provided to you.****
3. ****Check the URL or information displayed.**** It should match [insert valid link or reference].
4. ****Contact us immediately**** at [your phone number] or [your email address] if you encounter any discrepancies.

We appreciate your cooperation in helping us maintain the integrity of our services. Should you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Business Name]
[Your Signature (if sending a hard copy)]