

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request verification of a QR code associated with [specific details about the QR code, such as a product, event, or service].

The QR code in question was generated on [date] and can be found at [location or context in which you encountered the QR code]. To ensure its authenticity and secure use, I kindly ask for your verification regarding its validity and any relevant information associated with it.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]