

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

We hope this letter finds you well.

As part of our ongoing effort to enhance the security and convenience of our services, we are excited to introduce QR code verification for your [specific service or account]. This new feature will ensure a more streamlined and secure experience for you.

To activate your QR code verification, please follow these simple steps:

1. \*\*Download the [App/Software Name]\*\* from [link or app store].
2. Open the app and navigate to the verification section.
3. Scan the QR code below:

[Insert QR Code Here]

4. Follow the prompts to complete your verification.

If you encounter any issues or have questions, please don't hesitate to contact our support team at [Support Email/Phone Number].

Thank you for being a valued customer!

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Job Title]

[Your Company Name]