

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Confirmation of QoS Approval

We are pleased to inform you that your request for Quality of Service (QoS) approval has been successfully reviewed and approved.

Our evaluation has confirmed that the proposed measures meet our standards and criteria for optimal service delivery. We appreciate your efforts in ensuring compliance with our QoS benchmarks.

Please find attached the formal approval document for your records. We look forward to your continued cooperation in maintaining and enhancing the quality of service.

Should you have any further questions or require additional information, feel free to contact us.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]

[Attachment: QoS\_Approval\_Document.pdf]