

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally resign from my position as a QNET representative, effective [last working day, typically two weeks from the date above].

I appreciate the opportunities I have had during my time with QNET and the valuable experiences I've gained.

Thank you for your understanding.

Sincerely,
[Your Name]