

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
QNB Bank

[Bank's Address]
[City, State, ZIP Code]

Dear Customer Service Team,

Subject: Complaint Regarding Unsatisfactory Services

I am writing to formally express my dissatisfaction with the services I have recently encountered at QNB Bank, specifically regarding [briefly describe the issue, e.g., delays in transaction processing, unresponsive customer support, etc.].

On [date of incident], I [explain what happened, including any relevant details such as branch locations, times, and interactions with staff]. Unfortunately, this experience has not only caused inconvenience but has also affected my financial planning.

Despite my attempts to resolve this matter by [mention any previous communication, such as phone calls or emails], I have not received a satisfactory response or solution. As a loyal customer of QNB Bank for [duration], I expected a higher standard of service.

I kindly request prompt action on this matter. Please inform me of the steps you intend to take to rectify this situation. Additionally, I would appreciate any compensation that you deem appropriate for the inconvenience I have experienced.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Account Number] (if applicable)