

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department

QNB

[Bank's Address]
[City, State, Zip Code]

Subject: Complaint Regarding [specific issue]

Dear QNB Customer Service,

I am writing to formally express my dissatisfaction regarding [specific issue] that I encountered on [date of incident]. Despite my attempts to resolve this matter through [previous communication methods, e.g., phone calls, emails], I have not received a satisfactory response.

The details of my complaint are as follows:

- Account Number: [Your Account Number]
- Description of Issue: [Detailed description of the issue, including any relevant transaction IDs, dates, and other pertinent information]

I would appreciate it if you could investigate this matter thoroughly and provide me with a resolution at your earliest convenience. Thank you for your attention to this issue.

Sincerely,

[Your Name]