

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
QNAP Systems, Inc.

[Company Address]
[City, State, Zip Code]

Dear QNAP Customer Service,

I hope this message finds you well. I am writing to request a user manual for my QNAP device, specifically the [Model Number] that I purchased on [Purchase Date].

Having the user manual will greatly assist me in fully utilizing the features and functionalities of my device. If possible, I would appreciate a digital copy sent to my email address at [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your QNAP Device Serial Number (if applicable)]