

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[QNAP Systems, Inc.]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for QNAP Licensing

I hope this message finds you well. I am writing to formally request a licensing agreement for [specific QNAP product or software] for [your company's name]. Our organization is currently in the process of [briefly describe the project or need, e.g., expanding our IT infrastructure, enhancing data management, etc.], and we believe that QNAP solutions can greatly contribute to our objectives.

We would like to request the following licenses:

- [Specify type of license, e.g., individual, enterprise, etc.]
- [Number of licenses needed]
- [Any specific features or modules required]

Please provide the licensing terms, pricing information, and any additional details necessary for us to proceed with the acquisition. We are eager to integrate QNAP solutions and would appreciate your prompt response to this request.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Your Company Website, if applicable]