

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

QNAP Customer Support

[QNAP Address]
[City, State, Zip Code]

Dear QNAP Customer Support Team,

I hope this letter finds you well. I am writing to follow up on my service request (Reference Number: [Your Request Number]) submitted on [Date of Original Request].

I would like to inquire about the status of my request regarding [briefly describe the issue]. As this matter is quite important to my operations, I would greatly appreciate any updates you can provide on the progress of my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title/Company Name, if applicable]