

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Subject: Appeal for QMB Application

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to formally appeal the decision regarding my QMB application submitted on [submission date]. My application was denied on [date of denial], and I believe there may have been a misunderstanding or error in processing my information.

[Explain reason for appeal - provide specific details, including any relevant case numbers, dates, supporting evidence, or changes in circumstances that may affect your eligibility.]

I kindly request a review of my application and the circumstances surrounding my case. Attached are the necessary documents that support my appeal.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending hard copy)]

[Your Printed Name]