

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are excited to announce an upcoming event focused on [Event Topic/Theme]!

****Event Details:****

- ****Date:**** [Event Date]

- ****Time:**** [Start Time] to [End Time]

- ****Location:**** [Event Venue/Address or Virtual Link]

- ****Registration Link:**** [URL to register]

Join us for a day of insightful sessions, networking opportunities, and hands-on workshops, featuring guest speakers from the Qlik community and industry leaders. This event is a great opportunity to enhance your skills and connect with peers.

Please RSVP by [RSVP Deadline] to secure your spot.

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

[Your Company Website]