

[Your Company Logo]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Client Company Name]
[Client Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Qlik Client Engagement Letter

We are pleased to confirm our engagement to provide [services or specific project details] for [Client Company Name]. This letter outlines the terms of our engagement and the responsibilities of both parties.

****1. Scope of Services****

We will provide the following services:

- [Service 1]
- [Service 2]
- [Service 3]

****2. Timeline****

The project is expected to commence on [start date] and conclude by [end date]. Regular updates will be provided throughout the engagement.

****3. Fees and Payment Terms****

The total fee for our services will be [amount] payable in installments as follows:

- [Payment detail 1]
- [Payment detail 2]

****4. Responsibilities****

We expect [Client Company Name] to provide us with the necessary access to [resources, information, etc.] to enable us to deliver our services effectively.

****5. Confidentiality****

Both parties agree to maintain the confidentiality of each other's proprietary information.

****6. Acceptance****

Please sign and return a copy of this letter to indicate your acceptance of the terms outlined herein.

We look forward to working with you.

Best Regards,

[Your Name]
[Your Title]
[Your Company Name]

****Acknowledged and Accepted by:****

[Recipient Name]
[Recipient Title]
[Client Company Name]
[Date]