

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

Subject: [Brief Description of the Issue]

I hope this message finds you well. I am writing to bring to your attention an issue I have encountered with my QLED TV, model [Model Number], which I purchased on [Purchase Date] from [Store/Website Name]. [Describe the issue in detail. Include any relevant information such as symptoms, error messages, and any troubleshooting steps you have taken.] I would appreciate your assistance in resolving this matter. Please let me know how I can proceed to rectify this issue. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]