

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, ZIP Code]

Dear [Landlord's Name],

RE: Lease Agreement for [Property Address]

I hope this letter finds you well. I am writing to formally request the initiation or renewal of a lease agreement for the property located at [Property Address] for the term of [Duration of Lease], commencing on [Start Date].

The terms I propose are as follows:

- Monthly Rent: [Amount]
- Security Deposit: [Amount]
- Utilities Included: [Specify if any]
- Maintenance Responsibilities: [Specify]

Please let me know if you agree to these terms or if you would like to propose any changes. I look forward to your prompt response so we can finalize the agreement.

Thank you for your attention to this matter.

Sincerely,
[Your Name]