

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Interviewer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Interviewer's Name],

Thank you for the opportunity to interview for the [Job Title] position at [Company's Name]. I am writing to confirm our interview scheduled for [Date] at [Time].

I look forward to our conversation and learning more about the team and the role.

Best regards,

[Your Name]