

[Your Name]  
[Your Address]  
[City, State, Postcode]  
[Email Address]  
[Date]  
[Teacher's Name]  
[School Name]  
[School Address]  
[City, State, Postcode]

Dear [Teacher's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for the incredible impact you have had on my [son/daughter], [Child's Name], during this school year.

Your dedication, patience, and passion for teaching have made a significant difference in [his/her/their] educational journey. [Child's Name] has shown remarkable progress in [specific subjects or skills] and is genuinely excited about learning, which I believe is largely due to your inspiring approach.

Thank you for going above and beyond to create a supportive and nurturing environment in your classroom. We truly appreciate all your hard work and commitment.

Wishing you all the best for the remainder of the year!

Warm regards,

[Your Name]  
[Your Contact Information]