

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title/Position]
[Organization/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Candidate's Name] for the position of police officer with the Queensland Police Service. I have had the pleasure of working with [Candidate's Name] for [duration] in [capacity/relationship], and I can confidently say that they possess the qualities and skills essential for a law enforcement career.

[Candidate's Name] has demonstrated exceptional [mention specific skills or qualities relevant to policing, e.g., communication skills, problem-solving skills, integrity]. Their ability to engage with the community and handle stressful situations is commendable. During our time together, [provide a specific example of a relevant situation where the candidate excelled].

In addition to their professional skills, [Candidate's Name] embodies the core values of respect, fairness, and accountability necessary for a police officer. They constantly seek to improve themselves and their understanding of law enforcement, making them an asset to any team.

I wholeheartedly endorse [Candidate's Name] for the Queensland Police Service and have no doubt that they will uphold the highest standards of the profession. I am confident that they will contribute positively to the community and the force.

Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Organization]