

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Hiring Manager

QLD Health

[Workplace Address]
[City, State, Zip Code]

Dear Hiring Manager,

I am writing to express my interest in the [Job Title] position as advertised on [where you found the job posting]. With my background in [Your Field/Expertise] and [number] years of experience in [related experience], I believe I would be a valuable addition to the QLD Health team.

In my previous role at [Your Previous Company], I successfully [describe a relevant achievement or responsibility]. This experience honed my abilities in [specific skills relevant to the job] and deepened my commitment to providing high-quality healthcare services.

I am particularly drawn to this position at QLD Health because [mention a specific reason related to the organization or its values]. I am eager to contribute to your mission of [related QLD Health mission or values] and leverage my skills in [specific skills or areas relevant to the job] to support your team.

Enclosed is my resume that further outlines my qualifications. I look forward to the opportunity to discuss how my skills and experiences align with the goals of QLD Health. Thank you for considering my application.

Sincerely,

[Your Name]

[Attachments: Resume]