

[Your Name]
[Your Address]
[City, State, Postcode]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[Department/Organization Name]
[Address]
[City, State, Postcode]

Dear [Recipient Name],

Subject: Letter of Support for [Project/Initiative Name]

I am writing to express my support for [Project/Initiative Name], which aims to [briefly describe the purpose and significance of the project]. Our community stands to benefit significantly from this initiative through [mention any expected outcomes, improvements, or contributions to the community].

The Queensland Government recognizes the importance of [mention relevant policies or goals related to the project], and I believe that [Project/Initiative Name] aligns closely with these objectives. I encourage [decision-makers, stakeholders, etc.] to consider this initiative seriously, as it has the potential to [highlight additional benefits or positive impacts].

Thank you for considering this letter of support. Please feel free to contact me at [your phone number] or [your email] if you require any additional information.

Sincerely,

[Your Name]
[Your Position, if applicable]
[Your Organization, if applicable]