

[Your Name]  
[Your Address]  
[City, State, Postcode]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Department of Home Affairs]  
[Address]  
[City, State, Postcode]

Dear [Recipient's Name],

Subject: Support Letter for [Applicant's Name] - [Visa Type/Reference Number]

I am writing to express my support for [Applicant's Name] regarding their application for [specific visa type] in Queensland. I have known [Applicant's Name] for [duration of relationship] and can attest to their character, skills, and contributions to our community.

[Include specific examples of the applicant's skills, background, and contributions relevant to the visa application. Mention any personal anecdotes that showcase the applicant's character and fit for living in Queensland.]

In conclusion, I strongly support [Applicant's Name] in their endeavor to settle in Queensland and believe they will make a positive impact on the community. Thank you for considering my support in your assessment of their application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position/Relationship to Applicant]