

[Your Name]
[Your Address]
[City, State, Postcode]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Company/Organization Name]
[Company Address]
[City, State, Postcode]

Dear [Recipient Name],

I am writing to formally express my intention to sponsor [Applicant's Name] for immigration to Queensland, Australia.

[Brief introduction about your relationship with the applicant, e.g., friend, family member, colleague, etc. Include how long you have known them and the context of your relationship.]

I fully support [Applicant's Name]'s application and believe that they will contribute positively to our community. [Mention the skills, qualifications, and attributes of the applicant that will benefit Queensland.]

I understand my responsibilities as a sponsor, including [mention any obligations, such as financial support or ensuring they comply with visa conditions].

Please feel free to reach out to me at [your phone number] or [your email] if you require any further information or clarification regarding this sponsorship.

Thank you for considering [Applicant's Name] for immigration.

Sincerely,

[Your Name]
[Your Position, if applicable]