

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization/Company Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Name] for their application for a QLD visa. I have known [Applicant's Name] for [duration] in my capacity as [your position] at [your organization/company].

During this time, I have been thoroughly impressed with [Applicant's Name]'s [mention specific skills, qualities, or contributions that are relevant to the visa application]. [Provide examples of their achievements or character traits].

[Applicant's Name] has demonstrated a strong commitment to [mention any relevant fields or communities], and their skills would significantly contribute to the [mention specific industry or community in QLD].

I am confident that granting [Applicant's Name] a QLD visa will not only benefit them but also enhance the community greatly. I wholeheartedly support their application.

Please feel free to contact me if you require any further information.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization/Company]  
[Your Signature (if sending a hard copy)]