

Subject: Internship Request - [Your Name]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., junior] student pursuing a degree in [Your Major] at [Your University]. I am writing to express my interest in applying for an internship position at [Company Name] for [specific time period, e.g., summer 2024].

I am particularly drawn to [Company Name] because [mention a specific reason related to the company or its projects]. I believe that my skills in [mention relevant skills or experiences] make me a suitable candidate for this opportunity.

I have attached my resume for your review. I would be grateful for the opportunity to discuss my application further and provide any additional information needed.

Thank you for considering my request. I look forward to the possibility of contributing to your team.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]

[LinkedIn Profile or Portfolio Link, if applicable]