

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Qjumu Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the position of [Job Title/Position] at Qjumu, as offered in your letter dated [Offer Date]. I am excited to join your team and contribute to the innovative work being done at Qjumu. I confirm my start date as [Start Date] and understand the terms of employment, including [briefly mention any agreed-upon compensation, benefits, etc.].

Thank you once again for this opportunity. I look forward to working with everyone at Qjumu and making a positive impact.

Sincerely,
[Your Name]