

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the nursing position at QHC, as advertised [where you found the job listing]. With my [number] years of nursing experience and a commitment to providing high-quality patient care, I am confident in my ability to contribute positively to your team. I hold a [Your Degree] in Nursing from [Your University] and am licensed to practice in [State]. Throughout my career, I have gained extensive experience in [specific areas of expertise or focus, e.g., emergency care, pediatrics, etc.], where I have honed my skills in patient assessment, care planning, and collaboration with interdisciplinary teams.

At my previous position at [Previous Employer], I successfully [mention a specific achievement or responsibility that relates to the job]. This role allowed me to develop strong communication and critical thinking skills while ensuring that patients received compassionate care.

I am particularly drawn to the mission of QHC because [mention what you admire about the organization or its values]. I believe that my background and values align closely with your commitment to [specific aspect of QHC's mission or values].

I would welcome the opportunity to discuss how my skills and experiences can contribute to the exceptional care provided at QHC. Thank you for considering my application. I look forward to the possibility of discussing my application in further detail.

Sincerely,
[Your Name]