

[Your Company Letterhead]

[Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Subject: Service Letter

Dear [Employee's Name],

This letter serves to confirm your employment with [Company Name], in the capacity of [Job Title] from [Start Date] to [End Date]. During your tenure, you have been actively involved in various projects utilizing QGIS software for [briefly describe projects or responsibilities].

Your contributions included:

- [Specific task or project 1 related to QGIS]
- [Specific task or project 2 related to QGIS]
- [Specific task or project 3 related to QGIS]

We appreciate your efforts and dedication to your role and wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]

[Company Website]