

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Department  
QD Medical

[Company Address]  
[City, State, Zip Code]

Dear QD Medical Customer Service,  
I am writing to formally express my dissatisfaction with [specific product/service] that I purchased from your company on [purchase date]. Unfortunately, my experience has not met the quality standards that I expected from QD Medical.

[Briefly describe the issue, including any relevant details such as model number, order number, and specific problems encountered.]

I would appreciate it if you could [specific resolution you are seeking, such as a refund, replacement, or repair]. I believe this solution is reasonable given the circumstances.

Please find attached copies of relevant documents, including [receipts, photographs, or other evidence].

I look forward to your prompt response to this matter. Thank you for your attention to my concern.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]