

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Judge's Name]
[Court's Name]
[Court's Address]
[City, State, Zip Code]

Re: Request for Approval of Qualified Domestic Relations Order (QDRO)

Dear [Judge's Name],

I am writing to respectfully request the court's approval of the attached Qualified Domestic Relations Order (QDRO) related to the marital dissolution proceedings between myself and [Ex-Spouse's Name], Case No. [Case Number].

The QDRO has been prepared in accordance with the terms of our divorce settlement and complies with the relevant legal requirements for the division of retirement benefits. It outlines the specific terms of the distribution of the retirement account held by [Ex-Spouse's Name], ensuring that both parties receive their rightful entitlements as per the agreement.

I believe that the QDRO reflects the intent of our settlement and serves the best interest of both parties. It is my hope that the court will review and grant approval of this order at the earliest convenience to facilitate a smooth division of assets.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Attachment: Qualified Domestic Relations Order]