

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Subject: Authorization for Qualified Domestic Relations Order (QDRO)

Dear [Recipient Name],

I, [Your Name], hereby authorize [Authorized Person's Name] to act on my behalf regarding the Qualified Domestic Relations Order (QDRO) concerning my retirement benefits.

This authorization allows [Authorized Person's Name] to obtain all necessary information related to my QDRO and to communicate with you regarding any matters pertaining to it.

My details are as follows:

- My Social Security Number: [Your SSN]
- My Date of Birth: [Your DOB]
- Former Spouse's Name: [Former Spouse's Name]
- Plan Name: [Retirement Plan Name]

Please provide [Authorized Person's Name] with the necessary information and assistance regarding my QDRO.

Thank you for your cooperation.

Sincerely,

[Your Signature]
[Your Printed Name]