

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company or Organization Name]
[Address]
[City, State, Zip Code]

Subject: Appeal for QDRO Payment

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal the decision regarding the Qualified Domestic Relations Order (QDRO) payment associated with [Case/Account Number].

[Provide a brief background of the situation, including relevant dates and details of the original decision. Clarify why you believe the decision is incorrect or unjust.]

I respectfully request a review of this decision based on the following reasons:

1. [Reason 1]
2. [Reason 2]
3. [Reason 3]

I have attached supporting documentation and evidence to substantiate my claims for your review.

Thank you for taking the time to consider my appeal. I look forward to your prompt response and a resolution to this matter.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]