

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
Qdoba Mexican Eats
[Store Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at Qdoba, effective
[Last Working Day, typically two weeks from the date above].

I want to express my gratitude for the opportunities I have had during my
time at Qdoba. I appreciate the support and guidance provided by you and
my colleagues. Working here has allowed me to grow both personally and
professionally.

I will do my best to ensure a smooth transition in my remaining time and
am happy to assist in training my replacement if needed.

Thank you once again for everything. I hope to stay in touch and wish
Qdoba continued success.

Sincerely,
[Your Name]