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' QBasic Program to Structure a Letter
DIM recipientName AS STRING
DIM senderName AS STRING
DIM address AS STRING
DIM message AS STRING
recipientName = "John Doe"
address = "123 Main St." + CHR$(13) + "City, State, ZIP"
senderName = "Jane Smith"
message = "Dear " + recipientName + "," + CHR$(13) + CHR$(13) + _
  "I hope this message finds you well." + CHR$(13) + _
  "I wanted to reach out to discuss our upcoming project." + CHR$(13) +
CHR$(13) + _
  "Looking forward to hearing from you." + CHR$(13) + CHR$(13) + _
  "Best regards," + CHR$(13) + senderName
PRINT "To:" + CHR$(13) + address + CHR$(13) + CHR$(13)
PRINT message

```