

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Company/Organization]
[Recipient's Address]
[City, State, Zip Code]

Subject: QBI Verification Letter

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to verify my qualified business income (QBI) as a self-employed individual for [Tax Year]. I operate my business under the name [Your Business Name], which is registered as a [Type of Business Entity, e.g., Sole Proprietorship, LLC, etc.], and I provide [Brief Description of Services or Products Offered]. My business has been active since [Year Established], and all financial records are maintained in compliance with the local regulations.

For the year [Tax Year], my QBI is reported as follows:

- Total Revenue: \$[Amount]
- Total Expenses: \$[Amount]
- QBI Calculation: \$[Amount]

I have attached the necessary documentation, including my profit and loss statements and any additional relevant financial records for your reference.

Please do not hesitate to reach out if you require any further information or clarification regarding my QBI.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Business Name]
[Your Business Address]
[City, State, Zip Code]