

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: QBI Verification Letter

Dear [Recipient's Name],

We are writing to provide verification regarding the Qualified Business Income (QBI) related to [Business Name] for the tax year [Year]. This letter serves to confirm that [Business Name] is engaged in a qualified trade or business and meets the necessary criteria set forth in the IRS guidelines.

Business Details:

- Business Name: [Business Name]
- Business Address: [Business Address]
- Tax Identification Number: [Tax ID Number]

Verification Details:

- Type of Business: [Brief description of the business activities]
- Ownership Structure: [Sole proprietorship, partnership, S corporation, etc.]
- Income Details: [Overview of the revenue generated during the year relevant to QBI]

This letter is issued upon the request of [Recipient's Name/Title] and is intended to provide the necessary details for verification purposes.

If you have any questions or require further information, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

[Your Organization's Website]

[Optional: Notary Public Section]